

FOO Minutes 13.09.2018

Agenda Item	Action
<p>Welcome new parents</p>	<p>Parents present:  Marie Sullivan (Max Y4)  Kayley Edwards (Freddie Y5, Dennie Y1)  Kelly Godden (Gemma Y5, Shane Y2)  Sarah Holden (Jack Y6, Oscar YR)  Kim Adams (Scarlett Y6)  Kelly (James Y4)  Elle Seers (Darcy YR)  Charly Quealy (Ted YR)  Karen Ponte (Christopher Y4)</p> <p>Appologies:  Ian Miles  Rachel Cripps (Jordan YR)</p> <p>School Adults present:  Su McFadden  Kay Richardson</p>
<p>Operational Committee  Positions to be filled/proposals from last meeting:  Chairperson – S McFadden  Secretary – Ian Miles? (open to volunteers/trainees)  Treasurer – Kay + parent  Suggested roles – Events Coordinator (responsible for planning and managing events), Parent Liaison (responsible for ensuring parents input is involved and recruiting new parents), Meeting coordinator (responsible for refreshments etc. at meetings)  Vice Chair</p> <p>Suggestions for additional roles</p> <p>Sam Plumbridge to be invited in -fundraising ideas.</p>	<p>Chairperson and secretary roles agreed (SMcF and IM)  Karen Ponte agreed to be part of the treasury team supporting Kay Richardson (school adult)  Marie Sullivan will be the events coordinator and inform Ian Miles re letters that need to be sent out etc.  Rachel Cripps has agreed to shadow Ian Miles as secretary to learn the role in preparation for taking on the role next year.  Other parents happy to liaise with other parents on the playground when required</p> <p>Kayley Edwards, Sarah Holden, Kelly Godden happy to liaise with local businesses but would like a cover letter from secretary with charity number on to show that they are representing Oaks.</p> <p>SMcF to organise FOO lanyards</p> <p>SMcF spoke to parents about SP and advised them that she will be attending some meetings to support us.</p> <p>SMcF has spoken to SP who will attend meeting on 4.10.18 (SMcF and SP to meet prior to this meeting)</p>
<p>Code of Conduct</p>	<p>SMcF has spoken to Sam Plumbridge about this and she is going to ask for a trust wide code of</p>

	conduct for Primary and Secondary PTAs – with legalities etc. explored.
School Council and FOO – opinions of pupils will always be sought (primarily through school council)	Parents love the idea that school council and pupil voice will always be involved and want to make sure that is always encouraged.  Big bar of chocolate – etc. prize on show to motivate children.
Decide what we are raising money for: Ideas from JT:  Outdoor notice board Outdoor area (ie. Oakland)  Fundraiser/totaliser	Air con system Music/mikes for Oaks Fest Sport Equipment Choir t shirts with Oaks Academy on Play costumes Outdoor notice board Teacher voice for ideas Pupil voice for ideas Speaker for playtime (blue tooth) School trips Table tennis Playground markings  Fundraiser totaliser – idea agreed unanimously
Ideas for getting new parents on board	To be discussed at next meeting.
Competition for new logo/branding - For families	FOO Parents liked this idea – SMcF to explore further
Possible Activities/Ideas for future events	Halloween – crazy hair day – parents felt that that they did not want a big/spooky Halloween event Trainer day Easter egg hunt/egg painting/bonnets Discos Summer fayre Sponsored walk/sports events/dance/silence/fun run Keyrings – photos on iPad with filters Cakes/squash for sports day Bingo Sumo wrestling Suggestion box (ie like lunch money box outside kitchen) Penny round the playground Other ideas to be added later
Dates: 4.10.18 next FOO meeting 9.10.18 Parent Forum (FOO rep to be present) 7.12.18 Christmas Fayre (Friday) – open for discussion date out to parents ASAP Disco? (teachers willing to dress up and do music) – change to big Christmas Party?	Additional meeting added to calendar Friday 21 <sup>st</sup> 2:00 Christmas Fayre planning meeting and agree Christmas disco date.

Decide on additional dates and add to the calendar	
Website	We did not have time to discuss this – SMcF will look at this
FOO members meet and greet with staff	To be discussed at next meeting
AOB	SMcF to find out about ordering for ebay Float