

Oaks Primary Academy

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Principal: Mrs Jane Tipple

Executive Principal: Mrs Debbie Biggenden

Monday 9th July 2018

Re: Whole-School Trip to Chessington

Dear Parents and Guardians,

We are very excited about our trip to Chessington this **Wednesday July 11th**!

Pupils will need to come to school Wednesday morning wearing their **PE kit**: house colour tshirt, shorts, socks and trainers. School kit absolutely must be worn; other sports clothing is not permitted. PE kits will be sent home from school tomorrow and should be returned to school on Thursday.

As the weather is forecast to be warm, pupils will need to bring a **sunhat and suncream** with them that they will need to administer themselves with guidance from their group adult. A **light jacket** should also be packed. Please do not send any valuables, jewellery (including earrings) or money with your child and ensure that all personal items are named.

As it will be a long day, all pupils will need to bring **bottled water and a substantial packed lunch**, as well as a **mid-morning and mid-afternoon snack**. Those pupils who requested their free school packed lunch on their permission slip will be provided with one however these pupils still need to bring their own snacks. If you cannot remember whether you requested lunch or not, please check with your child's teacher.

All pupils must arrive in school between 7:30am and 7:45am.

Please can we stress the importance of all pupils eating a good breakfast before arriving at school to prepare them for the day. There will be **no** breakfast club on that morning. Pupils should come into school via their usual entrance and go straight to their classroom. Whilst we will try to make contact with you if you are late bringing your child to school, please note that we cannot delay the coaches; any pupil that arrives after we have left must go to Molehill Primary Academy for the school day. If they do not go on the trip or attend Molehill Primary Academy, their absence will be marked as unauthorised and this will negatively impact upon their attendance.

We will be leaving the park at 4pm and expect to **return to school at approximately 5:45pm**, when pupils may be collected from the playground as normal. To keep up-to-date with our return time (or any possible traffic delays), keep an eye on our Twitter page: **@lat_oaksprimary**

We are very much looking forward to our exciting day out!